FACULTY DEVELOPMENT SERIES

REGISTER NOW FOR THE TWENTY-THIRD ANNUAL

FACULTY ACADEMY

MAY 9 - 13, 2011

The Office of the Provost announces the twenty-third West Virginia University Faculty Academy. The Faculty Academy is designed to appeal to a variety of faculty needs and interests. This May, the talents of several WVU faculty and Academic OIT consultants are being utilized to present interesting and practical workshops.

http://wvufaculty.wvu.edu/development

FACULTY ACADEMY, MAY 9-13, 2011

REGISTRATION FORM

I wish to enroll in the following session(s):

SELECTION	WORKSHOP	DATE AND TIME	LOCATION
☐	***Podcasting, part 1 (Beginning)***	Monday, May 9 10:00 AM-11:30 AM	Evansdale Library Computing Center Training Lab G-14
N/A	***Employee Fest*** ***Information Website and Registration*** ***http://employeefest.wvu.edu/***	Monday, May 9 11:00 AM-7:00 PM	Mountainlair
☐	***WVU Library Program --*** ***Virtual Inequality: Beyond the Digital Divide***	Tuesday, May 10 8:00 AM – Brunch 8:00 AM-9:00 AM and 11:00 AM-Noon – Poster Sessions 9:00 AM – Presentation	Downtown/Wise Library Milano Room Milano Room Room 104
☐	***Podcasting, part 2 (iTunesU)***	Tuesday, May 10 9:30 AM-11:30 AM	Evansdale Library Computing Center Training Lab G-14
☐	***Wimba Classroom***	Tuesday, May 10 1:30 PM-4:15 PM	Evansdale Library Computing Center Training Lab G-14
N/A	***WV Country Roads Tour*** ***A Faculty Spring Tour Program (Three Day Trip) Registration contact: Ann Berry at ann.berry@mail.wvu.edu***	***May 10-12*** ***Registration Deadline – April 15, 2011***	
☐	***Create eCampus Learning Modules – No HTML Coding Required!***	Wednesday, May 11 9:30 AM-11:30 AM	Evansdale Library Computing Center Training Lab G-14
☐	***CTec Open House***	Wednesday, May 11 11:00 AM-2:00 PM	Oglebay Hall G-4
☐	***So You Would Like to Teach a First-Year Experience Seminar?***	Wednesday, May 11 1:00 PM-2:30 PM	Greenbrier Room, Mountainlair
☐	***Create a New eCampus Course from Scratch***	Wednesday, May 11 1:30 PM-4:15 PM	Evansdale Library Computing Center Training Lab G-14
☐	***Preparing Your Course for eCampus Delivery***	Thursday, May 12 9:30 AM-11:30 AM	Evansdale Library Computing Center Training Lab G-14
☐	***Introduction to Intellectual Property***	Thursday, May 12 1:00 PM-2:30 PM	NRCCE, Room 101B
☐	***The Office of Research Integrity and Compliance presents a 3-part session:*** **Responsible Conduct of Research** **Biosafety & Biocontainment** **Export Control**	Thursday, May 12 2:30 PM-4:30 PM	NRCCE, Room 101B
☐	***Using Grading Forms to Save Time and Angst***	Thursday, May 12 1:30 PM-2:30 PM	Evansdale Library Computing Center Training Lab G-14
☐	***Holding Office Hours Online***	Thursday, May 12 3:15 PM-4:15 PM	Evansdale Library Computing Center Training Lab G-14
☐	***WVU eCampus Assessment Tool: How to Create and Manage Online Quizzes***	Friday, May 13 9:30 AM-11:30 AM	Evansdale Library Computing Center Training Lab G-14
☐	***Managing Your Online Identity***	Friday, May 13 1:30 PM-2:45 PM	Evansdale Library Computing Center Training Lab G-14

WORKSHOP REGISTRATION - WORKSHOP REGISTRATION IS LIMITED. SESSIONS FILL UP QUICKLY.

Name: _____ Title: _____

Campus PO Box: _____ College/Department: _____

Campus Phone: _____ E-mail Address: _____

Equal Opportunity/Affirmative Action Institution

If you have a disability that requires accommodation, please contact the office of Academic Affairs at least one week prior to the date of the program you plan to attend.

Registration Information

Registration in workshops is on a first-come, first-served basis. Please note that some sessions run simultaneously. Please make your selection by entering an "X" in the appropriate location then return the entire Registration Form above.

Deadline for workshop registration is **Tuesday, May 3, 2011.**

FACULTY ACADEMY REGISTRATION FORM for sessions can be submitted by one of the following:

1 – E-MAIL form to shirley.nichter@mail.wvu.edu
2 – MAIL form to Shirley Nichter, Office of the Provost, PO Box 6203
3 – FAX form to Shirley Nichter at 304-293-7554
4 – ONLINE REGISTRATION @ http://wvufaculty.wvu.edu/development

NO TELEPHONE REGISTRATIONS WILL BE ACCEPTED!!!

Workshop Information

Podcasting, part one (Beginning)

What is a podcast? What technologies underlie a podcast? What content can be included in podcasts? How can podcasting be used for educational goals? What are some simple ways to get started? Come learn the answers to these questions.

Monday, May 9, 2011
10:00 a.m.-11:30 a.m.
Evansdale Library Computing Center, Training Lab G-14

Presenter
Chrys Dean, Instructional Technology Resource Center

MAXIMUM ENROLLMENT – 16 PEOPLE

EMPLOYEE FEST

Join us for an employee information and recognition fair on Monday, May 9 at the WVU Mountainlair. This one-day celebration is an opportunity for the university's employees to receive professional development training while taking part in other fun activities. See the following website for information and registration: http://employeefest.wvu.edu/

Monday, May 9, 2011
11:00 a.m.-7:00 p.m.
Mountainlair

WVU Library Program

Virtual Inequality: Beyond the Digital Divide

Professor Stansbury will be speaking on the Digital Divide and the need for broadband access as an issue of public policy. Access to information influences political power, economic opportunity, and quality of life. Broadband internet access is a crucial issue for West Virginia's future.

Tuesday, May 10, 2011
Light Brunch: 8:00 a.m. in the Milano Room, Downtown Library
Poster Sessions: 8:00 a.m. to 9:00 a.m. and 11:00 to Noon, Milano Room
Speaker: 9:00 a.m. in Room 104, Downtown Campus Library

Presenter
Mary Stansbury
Chair, Department of Library and Information Science
University of Denver

Podcasting, part two (iTunesU)

Prerequisite, Podcasting, part one.

What is iTunesU? How can my podcasts be included as part of WVU's iTunes presence? Where can I find resources to enhance my podcasts? How can I use software to improve sound quality? Come learn about these and other topics related to podcasting. (2 hours).

Tuesday May 10, 2011
9:30 a.m.-11:30 a.m.
Evansdale Library Computing Center, Training Lab G-14

Presenter
Chrys Dean, Instructional Technology Resource Center

MAXIMUM ENROLLMENT – 16 PEOPLE

Wimba Classroom

Wimba Classroom is a flexible and powerful web conference tool which can be used for synchronous presentations or meetings in an online environment. It is used on campus for completely online courses and for those courses that desire to bring in a remote virtual guest speaker; it is also being evaluated as a possible lecture capture tool. Learn about key features of Wimba Classroom such as displaying PowerPoint slides, voice and text chat, using the eBoard, sharing a computer desktop for demonstrations or collaborative work, polling participants, using a web cam, and archiving a session for later viewing. Learn about best practices for using Wimba Classroom.

Tuesday, May 10, 2011
1:30 p.m.-4:15 p.m.
Evansdale Library Computing Center, Training Lab G-14

Presenter
Kathy Fletcher and **Lee Silverman**, Office of Information Technology

MAXIMUM ENROLLMENT – 16 PEOPLE

2011 Country Roads Scholars Tour
May 10 – 12, 2011

Register: http://simpleforms.scripts.wvu.edu/exten/country_roads_tour/

Science, stars, and scenery are on the agenda for this year's WVU Country Roads Scholars Tour. Dr. Michele Wheatly, Provost, and Dave Miller, Associate Provost for Extension and Public Service, invite faculty to attend the Country Roads Scholars Tour, May 10 – 12, 2011. This year's tour will explore Pocahontas and Greenbrier counties, with stops in Preston and Lewis counties along the way. We'll learn about our West Virginia hills and unique natural beauty; see the world's largest moving telescope and tour the secret Eisenhower-era underground bunker at the Greenbrier.

During the three days and two nights, we will learn about some of the oldest mountains on Earth, the Appalachians, on a visit to The Mountain Institute. We'll learn about community health care from the Preston County Health Department and the WVU Extension Service. We'll go behind the scenes at National Radio Astronomy Observatory at Greenbank, and stay at Snowshoe Mountain. The tour will also include a stop at Cranberry Glades Botanical Area; a tour of the bunker at the Greenbrier; and insight into the haunted history of the General Lewis Inn. We'll also enjoy a local foods banquet and participate in a special science fair at the West Virginia State Fairgrounds. On our way home, we'll have lunch and see the nation's first state 4-H camp, WVU Jackson's Mill.

The complete tour agenda is being finalized; visit http://www.wvufaculty.wvu.edu/crst for updates.

The country Roads Scholars Tour is a faculty development program intended to familiarize faculty with West Virginia, its needs, and its people; to demonstrate the ways that WVU serves the state; to enable faculty to consider state needs individual faculty teaching, research and service activities; and to interact with faculty, administrators, and regional leaders.

The Country Roads Scholars Tour is open to a maximum of 25 full-time faculty with preference given to newer faculty (within the first three years of employment) and first-time participants. The deadline for priority registration is April 15. There is no charge to participate in the tour, and all transportation, meals and lodging expenses are paid for by WVU Extension Service and the Office of the Provost.

Please contact Ann Bailey Berry at ann.berry@mail.wvu.edu or 304.293.5691 with any questions.

Create eCampus Learning Modules –
No HTML Coding Required!

Create interactive learning modules using a free software tool without knowing HTML! This workshop will introduce faculty to a tool they can use to build simple learning modules for their eCampus course - no coding required! Learning modules can include image galleries, simple built in review activities, and content.

Wednesday, May 11, 2011
9:30 a.m.-11:30 a.m.
Evansdale Library Computing Center, Training Lab G-14

Presenter
Chrys Dean, Instructional Technology Resource Center

MAXIMUM ENROLLMENT – 16 PEOPLE

CTec OPEN HOUSE
Training Sessions

CTec Open House Training Session - The Classroom Technology group will host an open house for instructors interested in using technology in centrally - supported classrooms. CTec staff will be available during the open house to provide instructors with information about the equipment in the classrooms, demonstrate the technology equipment, and offer hands-on practice sessions. Information about resources in CTec facilities is available at **http://oit.wvu.edu/ctec/classrooms**. Personal appointments are also available throughout the year by calling 293-CTEC (2832).

Wednesday, May 11, 2011
11:00 a.m. – 2:00 p.m.
CTec Mock Classroom in G4 Oglebay Hall

With Multiple Session Leaders

NO REGISTRATION NEEDED

So You Would Like to Teach a First-Year Experience Seminar?

Topics covered will include pedagogy, use of the eBook, and use of new technology and online materials. The presentation is designed for not only faculty teaching a first-year seminar this fall, but also any faculty that may be interested in designing a course in the future. There will be a brief overview of the process for departments and colleges to develop and implement an approved First-Year Experience Seminar including development of a syllabus.

Wednesday, May 11, 2011
1:00 p.m.-2:30 p.m.
Greenbrier Room, Mountainlair

Presenters
Robin R Jones, Associate Dean (formerly University 101)
Rhonda Meadows, Program Coordinator (formerly University 101)
Bernadette Jungblut, Director of Assessment and Retention
Amy Skeens, Resident Hall Director for Arnold Hall
Karrie Snider, Sales Director Teacher Education &Student Success

MAXIMUM ENROLLMENT – 30 PEOPLE

Create a New eCampus Course from Scratch

Starting from the default course shell Build tab, learn how to add: course tools, content files, a syllabus, an assignment, and a discussion topic. Learn how to modify the appearance of your course shell: folders, layout, icons, colors, background, and header.

Wednesday, May 11, 2011
1:30 p.m.-4:15 p.m.
Evansdale Library Computing Center, Training Lab G-14

Presenter
Kathy Fletcher, Office of Information Technology

MAXIMUM ENROLLMENT – 16 PEOPLE

Preparing Your Course for eCampus Delivery

You've been teaching in the classroom for years. Now you have to transform your course for online delivery using eCampus. How will you do this? Bring your syllabus, course schedule, and one lesson of content with you to this workshop, and you'll get tools to help you through this transitional process accompanied by the guidance of an online instructional designer. (Requires some experience with eCampus).

Thursday May 12, 2011
9:30 a.m.-11:30 a.m.
Evansdale Library Computing Center, Training Lab G-14

Presenter
Lydia Mong, Instructional Technology Resource Center

MAXMIMUM ENROLLMENT – 16 PEOPLE

Introduction to Intellectual Property

Can your research lead to a commercial product or process that will benefit you, West Virginia University and the US economy? Innovation from university research is a strong driver of technological advancement and continued economic development for industrialized nations. Intellectual property provides its owner the right to exclusively utilize a properly protected innovation for a specific period of time which provides the owner the exclusive right to commercialize the technology. Intellectual property includes patents, trademarks, copyrights, and trade secrets, each of which protects innovations in a unique legal way. This seminar will introduce you to each type of intellectual property, will describe what legal protection each provides, will outline the steps you need to take to protect your intellectual property, and will give a brief introduction to the technology transfer process at WVU.

Thursday, May 12, 2011
1:00 p.m.-2:30 p.m.
NRCCE, Room 101B

Presenters
Bruce Sparks, Director of Technology Transfer
Gary Morris, Associate Director of Technology Transfer and
Professor, Mechanical and Aerospace Engineering
William Aylor, Patent Attorney and Licensing Associate

The WVU Office of Research Integrity and Compliance
presents a 3-part Session

Responsible Conduct of Research

The Office of Research Integrity and Compliance at WVU is committed to helping faculty, staff, and students comply with all applicable federal, state, and institutional requirements and policies. Research integrity and compliance areas include Human Subjects Protections, Animal Welfare, Biosafety, Conflict of Interest, and Responsible Conduct of Research.

Presenter
Dr. Daniel Vasgird
Director, Office of Research Integrity and Compliance
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Biosafety & Biocontainment

The goal of Biosafety is to protect laboratory workers, the environment, and the public from exposure to infectious microorganisms that are handled and stored in the laboratory. Organizations, laboratory directors and individual workers who handle pathogenic microorganisms must understand the containment conditions under which infectious agents can be safely manipulated and secured.

Presenter
Dr. Vijayasmitha Rayadurg
Biosafety and Export Control Officer
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Export Controls

West Virginia University attracts students, staff, and faculty from around the world. The University must comply with federal regulations, including the Export Administration Regulations and the International Traffic in Arms Regulations. Deemed Export controls have a significant impact on United States industry, academia and national security.

Presenter
Dr. John Kuhlman
Professor, Mechanical and Aerospace Engineering

Thursday, May 12, 2011
2:30 p.m.-4:30 p.m.
NRCCE, Room 101B

Using Grading Forms to Save Time and Angst

Prerequisite: completed basic eCampus training or have used WVU eCampus for assignments.

Grading Forms within WVU eCampus is an underutilized jewel. By using this tool effectively, you can reduce the time it takes to grade papers, provide timely feedback to students, promote critical thinking, and reduce student confusion about what is expected. Use one of your own assignments as you learn to apply this tool.

Thursday May 12, 2011
1:30 p.m.-2:30 p.m.
Evansdale Library Computing Center, Training Lab G-14

Presenter
Lydia Mong, Instructional Technology Resource Center

MAXMIMUM ENROLLMENT – 16 PEOPLE

Holding Office Hours Online

Holding office hours online could be critical for completely online courses; some instructors add this service to traditional office hours for their face to face courses as well. Two tools readily available on the WVU campus are eCampus Chat and Wimba Classroom. Learn to create and use a chat room in eCampus. Learn how to add a Wimba Classroom space to your eCampus course and how to use it to conduct office hours.

Thursday May 12, 2011
3:15 p.m.-4:15 p.m.
Evansdale Library Computing Center, Training Lab G-14

Presenter
Kathy Fletcher, Office of Information Technology

MAXMIMUM ENROLLMENT – 16 PEOPLE

WVU eCampus Assessment Tool:
How to Create and Manage Online Quizzes

Learn to create a variety of different questions in the WVU eCampus Assessments tool: matching, multiple choice, short answer, calculated, jumbled sentence, and paragraph. Learn to create and edit a quiz or self-test, to create question sets where students get different questions or questions in a different order, to manage submissions, and to generate summary statistics. Learn about best practices for online testing.

Friday, May 13, 2011
9:30 a.m.-11:30 a.m.
Evansdale Library Computing Center, Training Lab G-14

Presenter
Robert Haring-Smith, Office of Information Technology

MAXIMUM ENROLLMENT – 16 PEOPLE

Managing Your Online Identity

Are you new to Facebook? Are you on LinkedIn or Academia.edu? Have you created a Google Profile? Have you ever searched for yourself in an online search engine? Learn more about how to create and maintain your "professional web presence" and how to set desired privacy options for social media.

Friday May 13, 2011
1:30 p.m.-2:45 p.m.
Evansdale Library Computing Center, Training Lab G-14

Presenters
Kathy Fletcher and **Steven Marra**, Office of Information Technology

MAXIMUM ENROLLMENT – 16 PEOPLE